



Customer satisfaction is the top priority of our management, as it is the key to our business continuation and stability. Achieved through implementation and practice of Customer Relationship Management.

Our tried and tested customer service process has been always customized to meet the needs of all our residents, based on detailed consultation, and follow-up to each single complaint or comment from our clients on a daily basis. In addition, Naaas Group conducts weekly and monthly meetings with tenants to share information, awareness, social activities, and events.

From many stories to hear, from us and the people who experience our legendary service first hand, you can be confident that our professional team will deliver the best service and assure for you a trustful and friendly relationship during staying at the labor

For your complaints

Contact: customercare@naaasgroup.com

ASIAN CITY

PROPERTY MANAGEMENT CONTACT CHART

FINANCE MANAGER

+974 5039 1820

ACCOUNTS / FINANCE



+974 4464 2361

 □ accounts@naaasgroup.com finance@naaasgroup.com

REAL ESTATE BUSINESS AFFAIRS MANAGER

+974 6641 2003

s.nemri@naaasgroup.com

PROPERTY MANAGEMENT

SALES & LEASING COORDINATOR

+974 5577 0033

LEGAL DEPARTMENT

+974 5029 8238

LEGAL AFFAIRS ASSISTANT

+974 5044 9592

□ legal@naaasgroup.com

ASIAN CITY

FACILITY MANAGEMENT OPERATION CONTACT CHART

ZONE 1 OPERATION MANAGERS

Building Numbers

32 33 34 35 36 37 38 39 40 41 42 50

4974 5029 7884

operation.A@naaasgroup.com

Building Numbers

43 44 45 46 49 51 52

+974 5029 8238

☑ operation.B@naaasgroup.com

PROJECT MANAGER

+974 5076 8480

□ pm@naaasgroup.com



ZONE 3 OPERATION MANAGERS

Building Numbers

1 2 3 4 23 24 25 26

+974 5029 7884

□ operation.A@naaaasgroup.com

Building Numbers

5 6 7 16 17 18 19 20 21 22

+974 6617 0776

□ operation.C@naaasgroup.com

CATERING OPERATIONS ZONE 1

+974 3377 5476

catering1@naaasgroup.com

LAUNDRY OPERATIONS ZONE 1

+974 3353 7042

☑ laundry1@naaasgroup.com



CATERING OPERATIONS ZONE 3

+974 3356 3239

□ catering3@naaasgroup.com

LAUNDRY OPERATIONS ZONE 3

+974 3356 4207

☑ laundry3@naaasgroup.com

TRANSPORT OPERATIONS



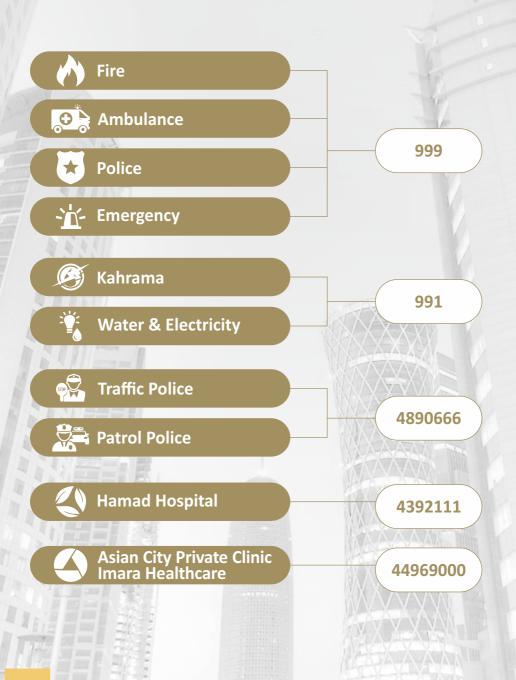
+974 6650 8768

ASIAN CITY

COMMUNICATION PROCEDURES

CLIENT ENQUIRES	RESPONSIBLE	MOBILE / EMAIL	СС
Request of Quotation	Sales & Leasing Coordinator	+974 5577 0033 sales@naaasgroup.com	Head of Sales s.nemri@naaasgroup.com
Leasing and Services Contract Submission	Sales & Leasing Coordinator	+974 5577 0033 sales@naaasgroup.com	legal@naaasgroup.com
Lease Contracts Clarification	Legal Affairs Head	+974 5029 8238 t.ramadan@naaasgroup.com	legal@naaasgroup.com
Contract Renewal & Demobilization	Sales & Leasing Coordinator	+974 5577 0033 sales@naaasgroup.com	s.nemri@naaasgroup.com + legal@naaasgroup.com
Accounts Invoice/ Payments	Accounts / Finance	+974 5039 1820 +974 4464 2361 accounts@naaasgroup.com	finance@ naaasgroup.com
Catering Operations Zone 1	Catering Operations	+974 3377 5476 catering1@naaasgroup.com	pm@naaasgroup.com
Catering Operations Zone 3	Catering Operations	+974 3356 3239 catering3@naaasgroup.com	pm@naaasgroup.com
Laundry Operations Zone 1	Laundry Operations	+974 3353 7042 laundry1@naaasgroup.com	pm@naaasgroup.com
Laundry Operations Zone 3	Laundry Operations	+974 3356 4207 laundry3@naaasgroup.com	pm@naaasgroup.com
Service Upgrade Catering/Laundry	Sales & Leasing Coordinator	+974 5577 0033 sales@naaasgroup.com	Sales Person + accounts@naaasgroup.com
Customer Care	Project Manager	+974 5076 8480 customercare@naaasgroup.com	pm@naaasgroup.com
Operation & Maintenance	Operation	+974 5029 7884 operation.A@naaasgroup.com	pm@naaasgroup.com
ZONE 1	Manager	+974 6672 8663 operation.B@naaasgroup.com	helpdesk@ naaasgroup.com
Operation & Maintenance ZONE 3	Operation Manager	+974 5029 7884 operation.A@naaasgroup.com	pm@naaasgroup.com +
		+974 6617 0776 operation.C@naaasgroup.com	helpdeskzone3@ naaasgroup.com
Transportation	Transport Operations	+974 6650 8768 transportation@naaasgroup.com	pm@naaasgroup.com

EMERGENCY LOCAL NUMBERS



MAP LOCATION



NAAAS GROUP OFFICE ASIAN CITY

Opposite Grand Mall, Gate No.4, Building No.33 Musaimeer, Doha-Qatar



- Opposite Grand Mall, Gate No.4, Building No.33 Musaimeer, Doha-Qatar

MAIN OFFICE

- **%** +974 4486 1057 / 800 7776
- © D-Ring Road, New Salata, Villa 378, P.O.Box 200889 Doha-Qatar

HEADQUARTER

- & +974 4412 7194 / 800 7776
- Building No. 103, Floor No. 4 Office No. 405/406 P.O. Box: 200889, Doha-Qatar







